Dear Parents

Parent/Teacher/Student interviews will be held between **1.30pm – 8.00pm** on **Tuesday 9th September 2014**.

You can now book interviews for the times that suit **YOUR FAMILY**.

Go to **www.schoolinterviews.com.au** and follow these simple instructions.

**Please note:** Bookings open on **WEDNESDAY, 13TH AUGUST** at 9am and will close on **Friday 29th August** at 4pm.

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Parents who do not have internet access can send a note to school with the times they require. Interviews are strictly 10mins, if you require more time, please contact your teacher directly and make alternative arrangements. Families with more than one child are advised to book early to have interview times close together.

If there are no suitable times available on the schedule for a specific teacher, parents will need to contact the classroom teacher directly to arrange an alternative interview time outside of the allocated schedule. Parents can change their interview times any time prior to the closing date, by re-visiting the **www.schoolinterviews.com.au** website, and using the code. Parents wishing to change their interview times after the closing date should contact the school directly.

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When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately.

You can return to **www.schoolinterviews.com.au** at any time, and change your interviews - until bookings close.